

CITY COUNCIL AGENDA

Notice is hereby given of the regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, December 6, 2011 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance
- C. **PUBLIC COMMENTS.** At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.
- D. **REPORTS**
 - 1. City Treasurer – monthly financial and budget reports.
 - a. Discussion and possible action to consider a resolution establishing a reserve to fund the City’s portion of the future unfunded pension liabilities of the Memorial Villages Police Department and committing a portion of the fiscal year 2011 general fund balance to that reserve.
 - 2. City Engineer and Public Works Report:
 - a. Bryn Mawr drainage and paving improvement project.
 - b. Saddlewood/Wellesley drainage and paving improvement project.
 - c. Maintenance Projects: Storywood inlets; Pineland/Shasta ditch repairs; Memorial Drive striping plan; and Memorial Drive pothole repairs.
 - d. Future projects under consideration – Ripple Creek Drive and Ripple Lane paving reconstruction and Fleetway Drive paving reconstruction.
 - e. 10929 Bridgewood channel realignment
 - f. Replacement of Hedwig Road Bridge over Soldiers Creek by Piney Point Village and master storm water drainage impact study and plans for Piney Point Village.

3. Police Commissioner.
 - a. Proclamation and Recognition for retiring Police Chief Gary Brye
 - b. Incident at 10600 Memorial Drive
4. Fire Commissioner.
 - a. Major house fire at 311 Voss Road.
5. Mayor and Council Reports and Comments:
 - a. Report from the Strategic Planning Advisory Committee.
 - b. Comments or suggestions for items to include on future agendas.
6. City Administrator Report.
 - a. Acquisition of election equipment
7. Building Official Report
 - a. Monthly Building Permit Report
 - b. Discussion and possible action to consider a response to the ISO Building Code Classification Rating for the City.
 - c. Discussion regarding the waiver of contractor registration fees for certain types of building permits.

E. CONSENT AGENDA. The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. Approval of the Minutes of the November 8, 2011 meeting.
2. Approval of the Cash Disbursement Journal for November 2011.
3. Approval of a letter agreement between the Harris County Sheriff's Office and the City of Hunters Creek Village renewing the agreement for the housing city prisoners for a term of January 1, 2012 through December 31, 2012.

F. REGULAR AGENDA

4. Discussion and possible action to consider acceptance of the Bryn Mawr Drainage and Paving Improvement Project, approval of final change order, and authorize final payment to include retainage.
5. Discussion and possible action to consider a change order to the Saddlewood/Wellesley paving and drainage improvement project providing for a deduct in contract costs for storm sewer work and to provide for additional extra work items for pothole repairs for Memorial Drive.
6. Discussion and possible action to consider a proposal amending the City Engineer's Agreement for engineering design services for Ripple Creek Drive and Ripple Lane paving reconstruction.

7. Discussion and possible action to consider a proposal amending the City Engineer's Agreement for engineering design services for Fleetway Drive paving reconstruction.
8. Discussion and possible action to consider a proposal for architectural professional services for the expansion and renovations to City Hall.
9. Discussion and possible action regarding Cause No. 2011-16758, Stephen N. Riner, et al, Plaintiffs, v. The Planning and Zoning Commission of the City of Hunters Creek Village, et al., Defendants, in the 189th Judicial District Court, Harris County, Texas.

G. EXECUTIVE SESSION. The City Council may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) certain consultations with the City's attorney under §551.071; (2) certain matters involving real estate under §551.072; and (3) certain personnel matters, §551.074.

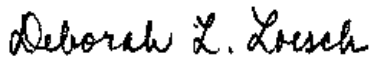
1. Cause No. 2011-16758, Stephen N. Riner, et al, Plaintiffs v. The Planning and Zoning Commission of the City of Hunters Creek Village, et al, Defendants, in the 189th Judicial District Court, Harris County, Texas.

H. *RECONVENE* into Regular Session and consider action, if any, on items discussed in Executive Session.

Adjourn Open Meeting

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: December 2, 2011 at 11:00 a.m. and remained so posted continuously for at least 72 hours before said meeting was convened.



DEBORAH L. LOESCH, TRMC
CITY ADMINISTRATOR/CITY SECRETARY

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at dloesch@cityofhunterscreek.org. Requests should be made at least 48 hours prior to the meeting.