

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
January 26, 2010

The City Council of the City of Hunters Creek Village, Texas held its regular meeting on Tuesday, January 26, 2010, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor	David Wegner
	Council Members:	Stephen Reichel Bonnie McMillan Ed Neuhaus Michael Schoenberger Jim Pappas
	City Administrator/ City Secretary:	Deborah Loesch
	City Attorney:	John Hightower
	City Engineer:	Charles Eastland
	City Treasurer:	Doug Abbott

With a quorum of the Council Members present, Mayor David Wegner called the session to order at 6:00 p.m. with the pledge of allegiance led by Tom Fullen.

PUBLIC COMMENTS

A resident from the Timberglen Subdivision requested that the Council revisit the condition of the roads at Kemwood and Timberglen.

REPORTS

1. City Engineer's Report as reported by Charles Eastland:
 - a. Creekside Manor paving and drainage improvements and Tara Oaks Outfall Improvement projects. Contractor has completed the private property work in Creekside except for the construction of the fence. Paving on E. Creekside and Creekside Lane is completed, currently working on W. Creekside and will begin reconstructing Creekside Circle.

Tara Oaks outfall project. The garage at 10606 Tarleton has been removed and about half of the new storm sewer has been installed. Coordinating with AT&T and CenterPoint Energy for the relocation of the utility pole.

- b. Long Shadows and Smithdale drainage and paving improvement projects. The Contractor has completed the utility work on Smithdale with the south side of the street is complete, north side 75% complete. Once the paving is completed plan to meet with the residents regarding the landscaping plan on the north side of the roadway. On Long Shadows, the installation of the storm sewer has been completed with 70% of the paving on the north side of the roadway. No water line work has been done and the sanitary work is 40% complete.
- c. Bingle Road Guard Rail and Sidewalk Improvements. A quote has been received for the paint of the 1440 linear feet of guardrail along the Bingle curve. The proposal was considered extremely high and was revisiting the price with the contractor. Will report further at the February meeting.
- d. Future projects identified for storm water drainage improvements:

Saddlewood and Storywood. Recommendation to design Storywood to tie into the Camelot Woods storm sewer and the storm sewer to the north, The Saddlewood work would be reduced to only extend storm sewer as far north as Wellesley Drive on Saddlewood. Storm sewer would be extended up to Wellesley. The remainder of Saddlewood would only have the paving resurfaced and repairs made. The current estimate for this work is approximately \$1,250,000. However, 2 alternatives for Storywood were presented option 1 that would replace both sides of the street and converting the street to a normal crown street with high point in the center of the street at an estimated cost of \$802,000. Option 2 would replace one side of the street with paving repairs made to the other side at a cost of approximately \$622,000. The total estimated cost for the Saddlewood and Storywood work is between \$1,872,000 and \$2,050,000.

Kemwood. A design proposal for final design phase has been submitted for approval in the amount of \$47,500.00.

Bryn Mawr. Residents were provided with revised exhibits with a “split the difference” road alignment. The alignment will be further developed during design once the arborist is on board. A design proposal for the final design phase has been submitted for approval in the amount of \$108,400.00.

Wellesley improvements will be considered upon decisions made in regard to the Storywood and Saddlewood improvements. The Wellesley drainage system would tie into the proposed Saddlewood system.

- e. Street and open drainage ditch inventory programs. The inventory field work has been completed and currently developing the rating system on

the conditions. Staff recommends a workshop in March to give Council the review of the inventory.

- f. Replacement of Hedwig Road bridge over Soldiers Creek by Piney Point Village. Update has been requested from the Piney Point City Engineer. Councilmember Reichek has requested that Piney Point be contacted to see if the bridge could be nicer than just a culvert crossing with rails.
 - g. Status of various projects under consideration: Completed the design of the relief drain across Beinhorn at 10712 Beinhorn and Metro City is ready to begin work however, they were delayed due to the utility locates took longer than anticipated.
2. City Treasurer - monthly financial and budget reports. Doug Abbott, City Treasurer presented the financial reports for the month of December stating that all bank accounts were reconciled without any adjustments and were in good order.
 3. Police Commissioner. Commissioner Benny Hruzek and Police Chief Gary Byre were present for the Police Department. Currently operating under budget mostly due to fuel costs being lower than expected. The approval of an amendment to the budget for the donation of \$47,000 for a new police vehicle is requested. A resolution was passed by the Commission acknowledging Mr. Kenny Duncan for his donation and commented that he as well provided the same to the City of Hedwig Village. As a part of this donation an unmanned police car will be parked at U.S. Coins. Also the Commission approved to purchase electricity for the building from the General Land Office. They announced that Lt. Bill Sala has retired from the department and has accepted a position of Police Chief for the City of Luling with Lt. Harold Walpole being promoted to that position. Comments were made that Hunters Creek produces more tickets due to STEP and that Hunters Creek is the only city using the STEP program. House watch requests have gone down. There was a brief discussion on how the department responds to family disturbances.
 4. Fire Commissioner. Commissioner and Councilmember Steve Reichek reported on the search hiring a new Fire Chief. Dr. and Mrs. McGraff were hired by the Commission to do the search process. In addition the cities are being asked to fund an operations audit and pay their share of the cost. The audit would be performed before a new Fire Chief would be hired.
 - a. Discussion and possible action to consider approval of an operations audit for the Village Fire Department prior to the hiring of a new Fire Chief and authorizing the expenditure of budget funds for the City's portion.

A motion was made by Councilmember Reichek with a second by Councilmember Pappas to authorize the expenditure up to \$15,000 for the operations audit for the Village Fire Department.

5. Mayor and Council Reports and Comments.
 - a. Councilmember McMillan reported that Arbor Day information for purchasing trees from Bill Bownds Nursery was mailed out to all residents last Wednesday with plantings expected in February.
 - b. Mayor Wegner presented drawings for new signage for City Hall. Council would like to see if the new sign could be incorporated into the existing brick monument. New drawings will be reconsidered at the next council meeting.
 - c. Discussed preparing a printed newsletter to go out in the Spring.
 - d. Councilmember McMillan stated that a revised tree ordinance was being worked on with Tom Fullen, Building Official, and would start reviewing the proposed amendments at the February meeting.
 - e. Councilmember Reichek requested that an item be placed on February's agenda to discuss the installation of street signs similar to those installed in Piney Point.

CONSENT AGENDA. A motion was made by Councilmember Reichek with a second by Councilmember McMillan, the Council voted unanimously to approve and adopt consent agenda items 1 through 10 as follows:

1. Approval of the Minutes of the December 8, 2009 and December 17, 2009 council meetings.
2. Approval of the Cash Disbursement Journals for November and December 2009.
3. Approval of a contract with Northwest Pest Patrol to provide mosquito fogging beginning March 1, 2010 through October 31, 2010.
4. Approval of a Transportation Improvement Agreement with Metropolitan Transit Authority (METRO) reallocating funding of \$2,000,000 from the Inwood Oaks/April Way/Bryn Mawr Circle/Kemwood Paving & Draining Project to \$700,000 for Inwood Oaks/April Way Project, \$1,000,000 for Long Shadows/Smithdale Project, and \$300,000 for Kemwood Project and authorize the Mayor to execute the agreement on behalf of the City.
5. Approval of Ordinance No. 751 providing for the holding of a General Election on May 8, 2010 for the purpose of electing three (3) council members (Position Nos. 1, 2 and 3) and providing details relating to the holding of the election.

6. Approval of a budget amendment for 2010 for the Memorial Villages Police Department for the receipt of \$47,429.81 from U.S. Coins for the purchase of a new fully equipped marked police vehicle.
7. Approval of Change Order Nos. 2 and 3 with Metro City Construction for a net change in the amount of \$129,835.20 for the installation of 136 linear feet of 48" storm sewer for trench excavation and related site work related to Tara Oaks outfall improvements and removing the demolition and replacement of the garage at 10606 Tarleton.
8. Approval of a contract with Russo Builders in the amount of \$59,800.00 for the demolition and reconstruction of a garage at 10606 Tarleton in connection with Tara Oaks outfall improvements.
9. Approval of Amendment No. 20 for \$6,000.00 to the City Engineer's agreement for administration and management of the demolition and reconstruction of the garage at 10606 Tarleton in connection with the Tara Oaks Outfall improvements.
10. Approval of a Facilities Extension Agreement with CenterPoint Energy for the relocation of the electric service meter at 10606 Tarleton for \$1,656.00 in connection with the Tara Oaks Outfall improvements.

REGULAR AGENDA

11. Discussion and possible action to consider the STEP program for 2010 with the Memorial Villages Police Department.
A motion was made by Councilmember Reichel with a second by Councilmember Neuhaus to continue the STEP program for 2010 as budgeted. The motion carried unanimously.
12. Discussion and possible action to consider approval of Amendment No. 16 to the City Engineer's agreement for engineering and design services for Kemwood Paving & Drainage improvements for \$47,500.00.
A motion was made by Councilmember Pappas with a second by Councilmember Neuhaus to approve Amendment No. 16 to the City Engineer's agreement for the engineering and design for Kemwood Paving & Drainage improvements and authorize the mayor to execute the agreement. The motion carried unanimously.
13. Discussion and possible action to consider approval of Amendment No. 17 to the City Engineer's agreement for engineering and design services for Bryn Mawr Paving & Drainage improvements for \$108,400.00.
A motion was made by Councilmember Reichel with a second by Councilmember McMillan to approve Amendment No. 17 to the City Engineer's agreement for the engineering and design for Bryn Mawr Paving & Drainage improvements and authorize the mayor to execute the agreement. The motion carried unanimously.

Mayor Wegner stated that he plans to meet with County Commissioner Steve Radack about possible funds from Harris County Flood Control for assistance with this project.

14. Discussion and possible action to consider an agreement with Wells Fargo Bank for a line of credit in the amount of \$500,000 and authorize the Mayor to execute the agreement on behalf of the City.

John Hightower, City Attorney, advised the Council that the agreement presented by Wells Fargo needed to be reviewed further and advised that some changes were needed. He will contact the bank about changes to the agreement and would report back at the February meeting.

15. Discussion and possible action to consider approval of an ordinance amending the budget for fiscal year 2009 adopting amendment # 7.

A motion was made by Councilmember Neuhaus with a second by Councilmember Schoenberger to approve Ordinance No. 752 adopting amendment #7 to fiscal year budget 2009 as presented. The motion carried unanimously.

EXECUTIVE SESSION. The City Council convened into a Closed Meeting at 7:52 p.m. in accordance with the authority contained in Section 551.074 of the Texas Government Code to discuss certain personnel matters regarding salary increases for individual employees. The Closed Meeting adjourned at 8:20 p.m.

The Open Meeting reconvened at 8:20 p.m.

16. Discussion and possible action to consider salary increases for individual employees.

A motion was made by Councilmember Neuhaus with a second by Councilmember Reichek to approve increases for certain employees as discussed in executive session to provide a 2% increase effective February 1, 2010. The motion carried unanimously.

17. Discussion and possible action to consider a resolution recognizing the valuable contributions of former Councilmember Roger Stark, repealing the City Council's March 28, 2008 censure action, and expressing the City's thanks for his many years of valuable service.

A motion was made by Councilmember Reichek with a second by Councilmember Pappas to approve Resolution No. 2010-01. The motion carried unanimously.

ADJOURN OPEN MEETING

A motion was made by Councilmember Pappas with a second by Councilmember

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Reichek to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch, TRMC
City Administrator/City Secretary

These minutes were approved on the 23rd day of February, 2010.

Resolution No. 2010-01 and Ordinance Nos. 751 and 752 are on file in the City Secretary's office and are made a part of these minutes by reference.