

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
May 25, 2010

The City Council of the City of Hunters Creek Village, Texas held its regular meeting on Tuesday, May 25, 2010, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor	David Wegner
	Council Members:	Stephen Reichel Bonnie McMillan Norm Wigington Michael Schoenberger Jim Pappas
	City Administrator/ City Secretary:	Deborah Loesch
	City Attorney:	John Hightower
	City Engineer:	Charles Eastland

With a quorum of the Council Members present, Mayor David Wegner called the session to order at 6:00 p.m. with the pledge of allegiance led by Elwin Peacock.

Recognition to former Fire Commissioners Elwin Peacock and Tod Dimitry. Mayor Wegner thanked both Elwin Peacock and Tod Dimitry for their service to the community serving as Fire Commissioners for many years. Each was presented with an award in recognition of their service.

PUBLIC COMMENTS

Mr. Burrows thanked the City for installing the drain on Beinhorn. He stated that the drain is working very efficiently and appreciates the response of the City in getting this corrected.

Joe Smith commented on the Long Shadows paving and drainage project that the contractor has done a great job on this project. His only complaint was with the lack of landscaping on his lot to replace about 30 plants that was removed from the right-of-way. Mayor Wegner and Charles Eastland, City Engineer, planned to meet with Mr. Smith the next day at the site and see what could be done to address his complaints.

Jay Kaplan commented on recent emails that were circulating that created discourse with his neighbors and such was the result of miscommunication and misinformation. He stated that before any emails are sent his neighbors should first contact the City for the correct information. Mr. Kaplan was able to confirm that there is no formal HOA for the homes on Saddlewood Lane.

REPORTS

1. City Engineer's Report as reported by Charles Eastland:
 - a. Creekside Manor paving and drainage improvements and Tara Oaks Outfall Improvement projects. All paving and utility work has been completed with the exception of completing the last of the driveways and sidewalks. The contractor was working on final grading and sodding. The project should be ready for substantial completion and walk-thru in the next week. The project should be ready to present to Council for acceptance at the June meeting.
 - b. Long Shadows and Smithdale drainage and paving improvement projects. All paving and utility work has been completed with exception of final curb installation along Long Shadows. The guard rail and landscaping work on Long Shadows is under construction. The project should be ready for substantial completion and walk-thru in the next week. The project should be ready to present to Council for acceptance at the June meeting.
 - c. Future projects identified for storm water drainage improvements:
 - Storywood. No update to report.
 - Kemwood. Plans are complete and ready for advertising for bids upon receipt of approval by the Memorial Villages Water Authority.
 - Bryn Mawr. Continue working on the design for the paving and drainage improvements. The drainage easement from Glenndenning to Bryn Mawr has been identified and now will begin working with the affected Glenndenning resident to delineate the drainage easement from Glenndenning to the existing Bryn Mawr drainage easement.
 - Saddlewood and Wellesley. The design phase for new paving and drainage on both Wellesley and Saddlewood is continuing. The roadway and drainage work on Saddlewood is proposed to terminate just north of its intersection with Wellesley.
 - e. Street and open drainage ditch inventory programs. A final draft of the report was distributed to Council for review and the revised CIP based on the findings was included in the report. The report will be utilized during the 2011 budget process.
 - f. Replacement of Hedwig Road Bridge over Soldiers Creek by Piney Point Village. Waiting delivery of the final plans so that confirmation can be made that the City's concerns have been addressed.
 - g. Status of various projects under consideration: (1) Voss Road Curve Barrier Walls Maintenance – the concrete walls need to be reset and

stabilized to secure the foundations of all the walls along Voss Road curve. In addition, the concrete would be painted a dark brown color and reflector caps would be placed on the top of the walls. An estimate of the cost to this work will be provided at the next meeting. (2) The solar powered radar sign – Deborah Loesch reported that the City has received the equipment and currently the IT consultant is preparing the software to interface with the pole equipment. Staff determined that the technical involvement of the equipment required IT expertise in assembling and installing the unit. Ms. Loesch stated her concern with turning this equipment over to the Police Department to use until all technical installations had been performed and that City staff was comfortable with the data that was retrieved from the unit. She also indicated that Tom Fullen, Building Official, would be responsible for overseeing of the operation of the equipment for now. Councilmember Schoenberger stated that he thought we were to give this to the Police Department to utilize. Ms. Loesch indicated that the concern for the City that staff should have a good knowledge of the use and data from the equipment before turning this over to them.

2. City Treasurer - monthly financial and budget reports. Doug Abbott, City Treasurer, was not able to be present for the meeting. Deborah Loesch, City Administrator/City Secretary reported that the audit field work had been completed and expected to have a draft of the 2009 fiscal year audit report by either the June or July meeting. Mr. Hal Gordon, the City's delinquent tax attorney, as present to address any questions on the status of property tax delinquent accounts. Mr. Gordon advised the Council that the City has very few delinquent accounts and most of those are for personal property accounts. Council requested for his next report to separate the personal property accounts from the property accounts.
3. Police Commissioner. Police Chief Gary Byre advised that Lt. Walpole was now the Department's Chaplin. Bunker Hill Village is the host chair for the Villages Independence Festival. This year a student from an elementary school designed this year's t-shirt for the festival. In Hunters Creek Village at Creekside there was a car burglary which resulted in the apprehension of the suspect which was aided by the use of the infrared cameras in the police vehicles. The audit field work has been done and they are planning on preparing a "flat" budget for 2011. They are looking at purchasing digital video cameras. Councilmember Wigington asked if there were any red light cameras in the villages, Chief Byre advised there were none.
4. Fire Commissioner. Assistant Commissioner and Councilmember Schoenberger reported that the Commissioners met on the 2011 budget, with 4 of 6 Villages in favor of a "flat" budget. A meeting with the Mayors and Councils is scheduled

for June 7 at Hilshire Village City Hall. Commissioner and Councilmember Reichek reported that there will be a meeting the consultants on the recruitment of a new fire chief on June 3 at Hunters Creek's City Hall. The process will begin for decisions on the finalists for the position of Fire Chief. He also reported that there are discussions regarding the TMRS plan for Department and would like to see the 2:1 match be reinstated in the future. Also there has been discussion about using the revenues from ambulance billing to reduce the unfunded liability. However, there has been some opposition to doing this.

5. Mayor and Council Reports and Comments.

- a. Report on "green initiatives" for collection of yard waste and garbage waste by Royal Disposal. Charles Gregory with Royal Disposal presented a proposal to Council to consider curbside pick up for yard waste. In order to cover the cost of the additional equipment to run this separate from the garbage pickup, he proposed a cost of \$1.75/resident/month for the months through October for this curbside pickup. He explained that he ran a trial route for a month and determined that about they pick up about 12 tons/day of just yard waste and that was all left at the curb mostly by lawn service contractors. He will prepare a written proposal to provide to the City Administrator prior to the June meeting.
- b. Report on installation of pet waste disposal stations. Staff reported that 13 stations have been placed through out the city. It was requested that the station at 527 Saddlewood be relocated.
- c. Comments or suggestions for items to include on future agendas. Councilmember McMillan requested a discussion on open records access.

CONSENT AGENDA. A motion was made by Councilmember Reichek with a second by Councilmember Schoenberger, the Council voted unanimously to approve and adopt consent agenda items 1 through 6 as follows:

1. Approval of the Minutes of the April 27, 2010 meeting.
2. Approval of the Cash Disbursement Journal for April 2010.
3. Approval of Change Order No. 3 with SER Construction Partners, Ltd. for \$9,775.00 for wood guard rails for the Long Shadows/Smithdale paving and drainage improvement project.
4. Approval of Change Order No. 4 with SER Construction Partners, Ltd. for (\$17,261.00) for change in scope for landscaping plan for Smithdale right-of-way in the Long Shadows/Smithdale paving and drainage improvement project.

5. Approval of the appointment of Allison Gower to a regular position on the Planning and Zoning Commission filling the vacancy from Norm Wigington.
6. Approval of the reappointment of Nancy Goldberg Wilks, Position No. 2, Stewart Robinson, Position No. 3, Judy Page Maynard, Position No. 6 (Alternate) and Alexia Benavides, Position No. 7 (Alternate) to the Board of Adjustment.

REGULAR AGENDA

7. Discussion and possible action to elect a mayor pro tem.
A motion was made by Councilmember Schoenberger with a second by Councilmember Wigington to nominate and elect Councilmember Steve Reichel as Mayor Pro Tem. The motion carried unanimously.
8. Discussion and possible action to consider amendments to the current tree ordinance.
Councilmember McMillan and Cathy McCulley presented to Council the issues with the current tree ordinance that is problematic and that the current ordinance needs to be completely re-written to address the issues with preserving the tree canopy and replacement of trees in the City.
A motion was made by Councilmember McMillan with a second by Councilmember Schoenberger to authorize the expenditure of an amount not to exceed \$10,000 for legal services for drafting a new tree ordinance using the elements raised in discussion for consideration. The motion carried with Reichel, McMillan, Wigington, and Schoenberger voting Aye and Pappas Abstaining.
Council requested that at such time the draft is presented that home builders and the public be included in the discussions and that there should be recommendations with choices for consideration. In addition possible public hearings should be held before any approval given.
9. Discussion and possible action to consider new landscaping for flower beds in the end caps on Voss Road esplanades.
A motion was made by Councilmember Pappas with a second by Councilmember McMillan to authorize the expenditure of \$2,388 from budgeted landscaping funds with Bio Landscape and Maintenance to perform services for maintaining the flower beds on the end caps of the Voss Road esplanades as presented in their proposal. The motion carried unanimously.

ADJOURN OPEN MEETING

A motion was made by Councilmember Pappas with a second by Councilmember Reichel to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch, TRMC
City Administrator/City Secretary

These minutes were approved on the 22nd day of June, 2010.