

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
August 27, 2013

The City Council of the City of Hunters Creek Village, Texas held its regular meeting on Tuesday, August 27, 2013, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor	Bonnie McMillan
	Council Members:	Steve Reichel
		Fidel Sapien
		Michael Schoenberger
		Jim Pappas
	City Administrator/	
	City Secretary:	Deborah Loesch
	City Attorney:	John Hightower

With a quorum of the Council Members present, Mayor McMillan called the session to order at 6:00 p.m. followed by the pledge of allegiance led by Trey Strake. It was noted that the vacancy in Council Position #3 remains.

PUBLIC COMMENTS

Ron Presswood, at 505 Saddlewood Lane, stated his concerns that the curb installed at Memorial and Saddlewood has created a drainage issue which causes water to flow across his driveway and is eroding the driveway. He believes that this was not the case prior to the curb being placed there. He requested that the City look into correcting the problem.

REPORTS

Treasurer's Report. Doug Abbott, City Treasurer, presented the monthly financial and budget reports for July 2013 reporting that all bank accounts have been reconciled without adjustments, property tax collections are at 99%, and auditors are scheduled to begin on site field work in early September.

Police Commissioner. Trey Strake, Commissioner, and Chief Sanders presented the department report including continuing reorganization of the department. An invitation was given to all council members to attend a demonstration of a computer aided dispatch program on September 5th at 12:30 p.m. at Bunker Hill City Hall. A brief presentation of the items included in the proposed budget for 2014 to purchase 2 vehicles this year and 3 in 2014 for fleet management, a merit pay based program is being developed instead of across the board COLA's; and implementing a citizens police academy.

- a. Discussion and possible action to consider the proposed Memorial Villages Police Department budget for fiscal year 2014.

A motion was made by Councilmember Reichel with a second by Councilmember Sapient to accept the fiscal year 2014 budget as presented. The motion carried unanimously.

Fire Commissioner. Councilmember Pappas reported that there was nothing to report since they did not meet in August and their next meeting will be in September. He reported that Alternate Commissioner Richard Dukes will be resigning due to scheduling conflicts. He has been talking with Tommy Fatjo about coming on board as an alternate.

City Administrator Report. Deborah Loesch reported on various legislative changes made during this year's state legislative session and John Hightower reported that service has been given to the parties involved in the claim for pavement damages in the 500 block of Wellesley and the discovery process has begun.

Building Official Report. Tom Fullen reported on the status of new residences under construction through August 2013 with 30 new residences continuing under construction and that the new subdivision Reynolds Court Addition infrastructure construction has started.

Mayor and Council Reports and Comments

Mayor McMillan reported that meetings are continuing with the parties involved in the I-10 noise abatement with the next meeting to be held with representatives with the City of Houston to solicit their participation.

For a future agenda, council requested the City Engineer to evaluate the drainage conditions at the area near the intersection of Memorial and Saddlewood and bring back a proposal that could resolve the issue and cost estimates for repair.

City Engineer's Report. Charles Eastland presented the engineer's report on the following Public Works projects:

- a. Voss Road at Soldiers Creek Bridge retaining wall project. Design is at 95% completed. Recently advised that the property adjacent to the area had a contract for purchase and expected closing in a couple of weeks. The status of the sale was not available at time of the meeting but would continue to contact the current owners and get the information to the new owners.
- b. North Hedwig Road improvements by Piney Point Village. Pending approval of the Soldiers Creek Impact Study by Harris County Flood Control District.
- c. Update on Piney Point Village's Soldiers Creek Impact Study review and impact at Wickline Ravine. Mayor McMillan advised that she was contacted just recently that the plan had been approved by the Flood Control District.

- d. Schedule inspection of Wickline Ravine restrictor/equalizer at Greenbay. The inspection has been scheduled for September 4 at 9:00 am with Piney Point's engineer present.
- e. Ripple Creek and Ripple Lane paving maintenance and repairs project. The first half of the repairs was poured on August 22, with preparation work for the second half to begin in the next week.
- f. Restriping of Voss Road from Bingle Road to Buffalo Bayou. In the process of requesting quotes from striping companies to include restriping of the crosswalks at the intersections along Voss and at the elementary school. Plans are to have some pricing to present at the next Council meeting.
- g. Update on traffic signal controllers at Voss Rd/Memorial/Beinhorn intersections. Observations at the intersections indicate that the timings are functioning as specified; however there is a possibility that one or more of the detector loops in the pavement may be shorting out and not giving proper indications. As well the card in the controller appears to be failing and will need to be replaced to maintain the timing sequences. They are confirming with the signal maintenance contractor.

CONSENT AGENDA. A motion was made by Councilmember Reichel with a second by Councilmember Sapien to approve and adopt consent agenda items 1 through 4 as follows, voting unanimously:

- 1. Approval of the Minutes of the July 30, 2013 meeting.
- 2. Approval of the Cash Disbursement Journal for July 2013.
- 3. Approval of Amendment No. 39 to the City Engineer's Agreement providing for construction management and inspection services for Ripple Creek and Ripple Lane Paving Repair in the amount not to exceed \$12,500.00.
- 4. Approval of Resolution No. 2013-12 nominating Ed Heathcott as a candidate for a position on the Board of Directors of the Harris County Appraisal District.

REGULAR AGENDA

- 5. Discussion and possible action to consider the proposed budget for fiscal year 2014, along with property tax rates, and calling for public hearings.

A motion was made by Councilmember Reichel with a second by Councilmember Sapien to propose a budget for fiscal year 2014 reflecting property tax revenues reflected based upon the effective property tax rate of \$0.18402/\$100 of value of which this year's property tax levy will raise more revenue from property taxes than in the preceding year by \$52,697 or 1.44% and of that amount, \$55,074 is tax revenue to be raised from new property added to the tax roll this year and to call for a public hearing on the proposed budget for Monday, September 30, 2013 at 6:00

p.m. The motion carried. Voting Aye (4): Reichek, Sapien, Schoenberger, and Pappas; Nay (0).

6. Discussion and possible action to consider an ordinance calling for a joint public hearing before the City Council and the Planning and Zoning Commission for the purpose of considering an amendment to the specific use permit previously granted to the Houston Racquet Club property to increase the number of lighted outdoor tennis courts.

A motion was made by Councilmember Schoenberger with a second by Councilmember Reichek to approve Ordinance No. 813 calling for a joint public hearing to be held with the Planning & Zoning Commission on September 30, 2013 at 6:00 p.m. The motion carried unanimously.

7. Discussion and possible action to receive and consider the final reports and recommendations from the Planning and Zoning Commission on proposed amendments to the Zoning Chapter of the Code of Ordinances and call for public hearings on: (a) Section 44-160(1) a, Lot Area, regarding the calculation of lot size; and (b) Section 44-160(2)a, Size of Yards, regarding the front yard located on corner streets.

A motion was made by Councilmember Schoenberger with a second by Councilmember Sapien to table both items (a) and (b) to the October 22, 2013 meeting. The motion carried unanimously.

EXECUTIVE SESSION. The City Council convened an open meeting and then recessed into executive (closed) session to under authority contained in Chapter 551 of the Texas Government Code §551.074 related to personnel matters for appointment of an alternate to the Planning & Zoning Commission. The Closed Meeting convened at 8:17 p.m. and adjourned at 8:25 p.m.

The Regular Session reconvened at 8:25 p.m.

8. Discussion and possible action to consider the appointment of an alternate member to the Planning & Zoning Commission.

After discussion was held in Executive Session, a motion was made by Councilmember Pappas with a second by Councilmember Reichek to appoint Carmon White as an alternate to the Planning & Zoning Commission for a term of 2 years. The motion carried unanimously.

9. Discussion and possible action to consider the vacancy in Council position #3.

A motion was made by Councilmember Reichek with a second by Councilmember Schoenberger to table the item indefinitely. The motion carried unanimously.

ADJOURN OPEN MEETING

A motion was made by Councilmember Reichel with a second by Councilmember Schoenberger to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:26 p.m.

Respectfully submitted,

/s/

Deborah L. Loesch, TRMC
City Administrator/City Secretary

These minutes were approved on the 30th day of September, 2013.

Ordinance No. 813 is on file in the City Secretary's office and is made a part of these minutes by reference.