

## CITY COUNCIL AGENDA

Notice is hereby given of the regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, September 27, 2011 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance
- C. **PUBLIC COMMENTS.** At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.
- D. **PUBLIC HEARING.**

A public hearing will be held to receive comments on the proposed budget for fiscal year 2012.

- 1. Open Public Hearing for comments.
- 2. Close Public Hearing.
- 3. Discussion and possible action to accept the certified appraisal roll for the 2011 tax year as prepared by the chief appraiser.
- 4. Discussion and possible action to consider an ordinance adopting the budget for fiscal year 2012.
- 5. Discussion and possible action to consider:
  - a. Approve a motion to set the tax rate for Debt Service for 2012;
  - b. Approve a motion to set the tax rate for Maintenance and Operations for 2012; and
  - c. Adoption of an ordinance providing for the levy and collection of ad valorem taxes of the City of Hunters Creek Village, Texas for the year 2011 and for each year thereafter until otherwise provided; providing for the date on which

such taxes shall be due and payable; providing for the penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith; and providing for severability.

E. REPORTS

1. City Treasurer – monthly financial and budget reports
2. City Engineer and Public Works Report:
  - a. Bryn Mawr drainage and paving improvement project.
  - b. Saddlewood/Wellesley drainage and paving improvement project.
  - c. Maintenance Projects: Storywood inlets; roadway failure southbound on Voss Road at approach to Buffalo Bayou Bridge; Pineland/Shasta ditch repairs; and Memorial Drive striping plan.
  - d. Replacement of Hedwig Road Bridge over Soldiers Creek by Piney Point Village and drainage impact study for Smithdale, Claymore and Hedwig Road improvements for Piney Point Village.
3. Fire Commissioner
4. Mayor and Council Reports and Comments:
  - a. Report from the Strategic Planning Advisory Committee
  - b. Discussion and possible action to consider the schedule for regular council meetings for the remainder of 2011.
  - c. Comments or suggestions for items to include on future agendas.
5. City Administrator Report
  - a. Possible zoning violations.
6. Building Official Report
  - a. Monthly Building Permit Report
  - b. Building Code Effectiveness Rating System (ISO Rating)

F. CONSENT AGENDA. The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. Approval of the Minutes of the August 23, 2011 meeting.
2. Approval of the Cash Disbursement Journal for August 2011.
3. Approval of Amendment No. 1 to the Bank Depository Contract with Wells Fargo Bank, N.A. providing for the change in the Safekeeping Bank to the Bank of New York Mellon Trust Company N.A.
4. Approval of an interlocal agreement with Memorial Villages Water Authority for water line and sanitary sewer improvements as part of the Saddlewood/Wellesley paving and drainage improvement project.

G. REGULAR AGENDA

5. Discussion and possible action to consider an ordinance adopting Amendment #5 to fiscal year budget 2011 providing appropriation for unbudgeted expenses incurred in engineering and legal services.
6. Discussion and possible action to consider a proposal for architectural professional services for the expansion and renovations to City Hall.
7. Discussion and possible action to consider direction to City Engineer regarding the review of Piney Point Village's master drainage plan.
8. Discussion and possible action to consider the date for the 2012 election and voting equipment options.
9. Discussion and possible action to consider the designation of a representative and alternate to the H-GAC Area Council 2012 General Assembly.
10. Discussion and possible action relating to outstanding contractor deposits.

H. EXECUTIVE SESSION. The City Council may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) certain consultations with the City's attorney under §551.071; (2) certain matters involving real estate under §551.072; and (3) certain personnel matters, §551.074.

I. *RECONVENE* into Regular Session and consider action, if any, on items discussed in Executive Session.

Adjourn Open Meeting

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CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 23, 2011 at 12:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.



DEBORAH L. LOESCH, TRMC  
CITY ADMINISTRATOR/CITY SECRETARY

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [dloesch@cityofhunterscreek.org](mailto:dloesch@cityofhunterscreek.org). Requests should be made at least 48 hours prior to the meeting.