

MAYOR

Bonnie McMillan

CITY COUNCIL

Stephen Reichel

Fidel Sapien

Michael Schoenberger

Jim Pappas

CITY ADMINISTRATOR/CITY SECRETARY

Deborah L. Loesch, TRMC

CITY COUNCIL AGENDA

Notice is hereby given of a special meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, October 22, 2013 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance
- C. **REPORTS**
 - 1. City Treasurer - Monthly financial and budget reports, 3rd quarter investment report, and annual audit.
 - a. Discussion and possible action to receive and accept the annual financial audit and management letter for fiscal year ending December 31, 2012.
 - 2. Police Commissioner
 - a. Discussion and possible action to consider removing substation signage.
 - b. Discussion and possible action to consider the STEP program hours budget for fiscal year 2013.
 - 3. Fire Commissioner
 - 4. City Engineer and Public Works Report.
 - a. Curb and drainage adjustment at 500 block of Saddlewood
 - b. Voss Road at Soldiers Creek retaining wall project
 - c. North Hedwig Road improvements proposed by Piney Point Village
 - d. Update on Piney Point Village's Soldiers Creek Impact Study
 - e. Ripple Creek and Ripple Lane paving maintenance and repair
 - f. Restriping of Voss Road from Bingle Road to Buffalo Bayou
 - g. Update on traffic signal controllers at Voss Rd/Memorial/Beinhorn intersections
 - h. Pavement repairs at Memorial and Greenbay
 - i. Drainage easement at Hedwig Shadows to Soldiers Creek
 - j. Flood gauge monitors for Wickline Ravine and Soldiers Creek at Memorial Drive

5. City Administrator Report
 - a. Policy for requests to change street address numbers
 - b. Claim for damages to pavement on Wellesley
 6. Building Official Report - Monthly Building Permit Report
 7. Mayor and Council Reports and Comments:
 - a. Update on I-10 noise abatement
 - b. Report on meeting with Memorial Villages Water Authority Board Members
 - c. Comments or suggestions for items to include on future agendas.
- D. PUBLIC COMMENTS. *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- E. CONSENT AGENDA. *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
1. Approval of the Minutes of the September 30, 2013 meeting.
 2. Approval of the Cash Disbursement Journal for September 2013.
- F. REGULAR AGENDA
3. Discussion and possible action to consider authorization of expenditures from budgeted funds for various Public Works projects for street maintenance and repair work.
 4. Discussion and possible action to consider acceptance of the Ripple Creek paving repair project as complete and authorize release of retainage per recommendation of the city engineer.
 5. Discussion and possible action to consider the renewal of the mowing contract for Voss Road esplanades and roadway right-of-way on Voss.
 6. Discussion and possible action to consider approval of the employees' group insurance coverages for 2014 as recommended by the Village Mutual Insurance Group.
 7. Discussion and possible action to consider the schedule for council meetings in November and December.

- G. EXECUTIVE SESSION. The City Council may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) certain consultations with the City's attorney under §551.071; (2) certain matters involving real estate under §551.072; and (3) certain personnel matters, §551.074.
- H. *RECONVENE* into Regular Session and consider action, if any, on items discussed in Executive Session.

Adjourn Open Meeting

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 18, 2013 at 3:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

/s/

DEBORAH L. LOESCH, TRMC
CITY ADMINISTRATOR/CITY SECRETARY

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at dloesch@cityofhunterscreek.org. Requests should be made at least 48 hours prior to the meeting.