

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
JUNE 24, 2014

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, June 24, 2014, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor	Bonnie McMillan
	Council Members:	David Wegner
		Fidel Sapien
		Ronnie Weinstein
		Michael Schoenberger
		Jim Pappas
	City Administrator/	
	City Secretary:	Deborah Loesch
	City Attorney:	John Hightower

With a quorum of the Council Members present, Mayor McMillan called the session to order at 6:00 p.m. followed by the pledge of allegiance led by Palmer Hicks.

REPORTS

Treasurer Report/City Administrator Report. Doug Abbott, City Treasurer, reported that all bank accounts were fully reconciled without any adjustments through May.

- a. Discussion and possible action to receive and accept the annual financial report for fiscal year ending December 31, 2013.

Belt Harris Pechacek, the City's auditing firm, presented the Annual Financial Report for the year ending December 31, 2013, stating the annual audit presented is a clean and unqualified opinion which is the highest rating that can be given. The report represents that the City is in a very good financial position.

A motion was made by Councilmember Wegner with second by Councilmember Schoenberger to receive and accept the report as presented. The motion carried unanimously.

Police Commissioner. Police Commissioner Trey Strake was present to discuss the activities in the Police Department. Currently working on the budget for FY 2015 expecting an overall increase of about \$206,000 over 2014. Commissioner Strake advised that the current policy towards more community policing will continue. He also advised that after he completes his term as chairman he plans to resign from the Commission and recommended that a strong individual be sought as an alternate.

Fire Commissioner. Councilmember Pappas reported for the Fire Department had not met since council's last meeting. The next meeting is scheduled for the next day and will have more to report at the next meeting.

Building Official. Tom Fullen, Building Official, reported that new home construction continues at a steady pace. He advised of the property at #8 Saddlewood Estates in violation of codes with construction being done in Soldiers Creek without first obtaining proper permitting from the City as well as the Flood Control District. He is working with the City Engineer and the property owner to bring into compliance.

City Engineer. Charles Eastland, City Engineer reported on the following public work projects ongoing:

- a. Voss Road pavement marking repairs. Batterson is scheduled to begin work on the re-stripping of Voss Road on July 1st to be completed within 2-3 weeks.
- b. Voss Road at Soldiers Creek retaining wall project. Jerdon Construction is on hold on this project until the construction easement issue is resolved.
- c. Willowend Culvert Crossing reconstruction. Construction is underway with Jerdon Construction with completion expected within 6 weeks. Traffic control has been installed and most demolition has been completed.
- d. Hedwig Road improvements by Piney Point Village. Project is on schedule and should be complete in 6 months. An additional pipe was located that crosses Hedwig and ties to the 60' storm sewer on the east side near Hampton Ct. Piney Point plans to connect this pipe to the new system and then plug the connection to the 60' storm sewer when the restrictor is removed from the main storm sewer. Timing will correspond with the construction of the relief sewer down Smithdale Estates. Similar pipe was identified at Wilding Lane as well.
- e. Soldiers Creek erosion study and report at Memorial Drive outfall. The study has been submitted to Harris County Flood Control for their review. They anticipate it will take 6 weeks before we have any response from the Flood Control District.
- f. Flood gauge monitors for Wickline Ravine. Initial plan was to download data prior to any major storm and after a major storm as well prior to each Council meeting and provide data on a monthly basis. Councilmember Schoenberger stated he would prefer more infrequent data download as needed.
- g. Ditch/drainage improvements for Lindenwood and Shasta. Plans are nearing completion. Proposal to hold a residents meeting with the property owners affected on Lindenwood and Shasta prior to bidding the project. Council suggested that the meeting be scheduled late August.

- h. Discussion and possible action to adopt an ordinance amending the flood plain administration chapter in the Code of Ordinances related to the definition of “water surface elevation” and revised date of the approved FIRM map.

A motion was made by Councilmember Wegner with a second by Councilmember Pappas to adopt Ordinance No. 831 amending Chapter 10 of the Code of Ordinances containing regulations designed to minimize flood losses, update the references to measuring point for water surface elevation and applicable flood insurance study. The motion carried unanimously.

Mayor and Council Reports and Comments

- a. Villages Independence Festival. Mayor McMillan stated she was still working to get a float entered into the parade and reported that Cobb Fendley was working on a theme and coordinating to get this going.
- b. Planning for the City’s 60th anniversary celebration. A date of October 9 (Thursday) at City Hall starting at 7 pm was discussed to have an open house and celebration for the residents.
- c. I-10 noise mitigation update. Mayor McMillan reported that the City of Hedwig Village removed their funding portion for this cost participation in any proposed improvements to reduce the noise. With their removal of funds, this will affect the cost to the remainder of the parties included. Therefore having City of Houston participate in the funding is crucial. She was informed that meetings with City of Houston Public Works representatives were being planned. A good portion of the scope of the project includes City of Houston Council Brenda Starig’s district.
- d. Scheduling a budget workshop. Council agreed on a date of July 23 from 4-7 pm to hold a budget workshop.
- e. Comments or suggestions for items to include on future agendas. Mayor McMillan requested staff and the city attorney to advise if further action on amending the zoning ordinances relating to pay day lending operations should be forwarded to Planning & Zoning.

PUBLIC COMMENTS

There were no public comments received.

CONSENT AGENDA. A motion was made by Councilmember Wegner with a second by Councilmember Schoenberger to approve and adopt consent agenda items 1 through 2 as follows, voting unanimously:

- 1. Approval of the Minutes of the May 27, 2014 and June 3, 2014 meetings.
- 2. Approval of the Cash Disbursement Journal for May 2014.

REGULAR AGENDA

3. Discussion and possible action to consider the temporary construction easement for the Voss Road retaining wall repairs.

There was no action taken.

4. Discussion and possible action to consider an ordinance of the City of Hunters Creek Village, Texas amending Chapter 34 - Streets, Sidewalks and Other Public Places, by adding a new Article VIII. Private Security Cameras to add regulations authorizing and regulating the installation and use of private security cameras in public rights-of-way in certain circumstances; providing a penalty in an amount not to exceed \$500 for each of violation of any provision hereof; repealing all ordinances or parts or ordinances inconsistent or in conflict herewith; and providing for severability.

A motion was made by Councilmember Schoenberger with a second by Councilmember Weinstein to adopt Ordinance No. 832 regulating the installation and use of private security cameras in the public right of way under certain circumstances. The motion carried unanimously.

5. Discussion and possible action to consider local rules and procedures for council members to request items to be included on the agenda.

A motion was made by Councilmember Wegner with a second by Councilmember Weinstein to adopt a local rule and policy that allows any elected official to add an item or items to a council agenda. The motion carried.

Voting: Aye (4) - Wegner, Sapien, Weinstein, Pappas

Nay (1) - Schoenberger

EXECUTIVE SESSION

A Closed Meeting was convened at 7:43 p.m. in accordance with the authority contained in Section 551.074, personnel matters, to discuss assignments and duties of the City Administrator/City Secretary, Development Director and Permit Clerk. The Closed Meeting adjourned at 8:22 p.m.

RECONVENE INTO OPEN SESSION

6. Discussion and possible action to consider the job description and duties of the City Administrator/City Secretary, Development Director and the Permit Clerk.

There was discussion with no formal action being taken. The revised job descriptions discussed would be used in the future for recruitment purposes of various positions.

7. Discussion and possible action to consider an ordinance amending Article IV of Chapter 2 of the Code of Ordinances of the City of Hunters Creek Village, Texas to provide that the Development Director reports directly to the Mayor and that the Permit Clerk reports to the Development Director.

A motion was made by Councilmember Schoenberger with a second by Councilmember Weinstein to adopt Ordinance No. 833 deleting Section 2-51 of the Code of Ordinances regarding management of city staff. The motion carried unanimously.

ADJOURN OPEN MEETING

A motion was made by Councilmember Pappas with a second by Councilmember Sapien to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

/s/

Deborah L. Loesch, TRMC
City Administrator/City Secretary

These minutes were approved on the 22nd day of July, 2014.

Ordinance Nos. 831, 832, 833 are on file in the office of the City Secretary and are made a part of these minutes by reference.